



Workflow Functionality:

- Fully Automated Patient Check-In, No Staff Involvement
- Patient Identification: Name and DOB, SSN, Driver's License, Loyalty Card, Student ID
- Demographic Data Updates And Verification
 - E-Mail, Cell Phone, Home Phone, Address
- Patient Payments:
 - Co-Pay, Patient Due Balance
 - Email Receipt Of Payment To Patients, Or Print At OTech Device
 - Post Payments To A Batch
 - End Of Day Reconciliation Report Automatically Created And Emailed To Staff
 - Payment Processing With OTech Partners at Market Rate
- Insurance Verification Of Data Residing In PM
 - Indicate If Eligible Or Not Eligible
- Real Time Insurance Verification/ Eligibility
 - Using Insurance Data Already Residing In PM
 - OTech Passes Insurance Data To A Partner Of Clients Choosing: Availity, Experian (MPV), InstaMed, Navicure and NextGen Healthcare (RTS)
- Ask/ Update Meaningful Use Questions: Race, Ethnicity, Preferred Language
- Create Image Of Insurance Card, Driver License Via Scanner
 - Time Stamped, Stored In Doc. Management, OR Other Specific PM Location, Emailed, Printed, Attached to Existing Insurance Record (Primary and Secondary)
- Patient Photo: Via Scan Of Driver License
 - Saved In Doc. Management OR As Patient Picture In Chart
- Arrive The Patient To Their Appointment In PM
 - Mark Appointment As Kept (Or Arrived, Or Client's Default Value)
- Alert Staff Via Email, Paging, Printing
 - Scheduling System Will Reflect Patients Arrival

- Check-In Notice, With Details Of Process
- Patient Quit/ Abort
 - With Details Of Process, Including Last Screen Used
 - Scheduling System Will Reflect Failed Check-In (Client's Default Value)
- Instant staff alerts with uNotify

Client Directed Functionality:

- English, Spanish, Portuguese And German
- Targeted Messaging, Announcements, Reminders: All On Screen
 - No Ads, No 3rd Party Marketing
- Many screens have customizable wording
- Window Of Time That Is An "On Time" Check-In
- "Timeout" Countdown, To Warn A Patient Before The Check-In Quits
- The Payment Option(s) Available To Patient: Credit, Debit, Cash, Check
- Shutdown Time for the Device. Starts Up At 6am

Confirm/Update:

- Preferred Communication Method
- Preferred Pharmacy
- Primary Care Provider
- Referring Provider
- Employer

Reporting:

- Reporting Tools: # Of Check-Ins (Usage), Collections, Elapsed Time, Etc.
- End Of Day Reconciliation Report Automatically Created And Emailed To Staff

Printing:

- Receipt Printer At Device, For Patient:
 - Receipt Of Patient Payments (or can instead be emailed)
 - Way Finding Directions (Where To Go After Successful Check-In)
- Device Can Connect To A Network Printer, Using The Printer's IP Address
 - Check-In Notice
 - Coupons, Labels, Forms
 - Settlement Report/ Reconciliation
 - Fee Ticket/ Charge Ticket/ Router/ Super Bill
 - Patient Education Or Other Targeted Messaging